



Babasaheb Bhimrao Ambedkar Bihar University

Muzaffarpur (Bihar)-842001

STUDENT'S UNION ELECTION, 2018

Rules for Election

1. A regular enrolled student shall be a person who is enrolled in the University Department / Constituent College for the purpose of entry in any course of study for acquiring any degree or diploma of not less than one year duration on the day of declaration of the election.

Provided that a candidate admitted in a College / University Department and whose registration is pending will be treated as regular enrolled student.

Further provided that the students who have filled up the examination form for the final examination for the award of the degree for which they were enrolled shall ceased to be regular enrolled students.

2. The Head of the University Department shall within two days of the declaration of election forward the list of enrolled regular students of their Department in the prescribed proforma with its soft copy to the respective Dean of faculty to enable them to publish the draft electoral roll and remain present in the election office (TO BE NOTIFIED BY THE RESPECTIVE DEAN) on the day of nomination, scrutiny, polling and counting to cooperate them in the conduct of election.
3. Any student of the college may request for addition, substitution or deletion of names in the draft electoral roll and the decision of Election Officer shall be final. The student may however move to Grievance Redressal Cell, if not satisfied by the decision in accordance with the provisions prescribed in the statute.
4. The Election Officers shall notify a copy of draft ballot paper on the notice board within thirty six hours of the declaration of the final list of candidates.



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5. A candidate shall not submit more than three sets of nomination papers for a post.
6. A candidate shall nominate only such student of the college / faculty as his representative whose name figures in voter list.
7. Two self attested passport size photographs of the candidate and his representative shall be collected from the candidate at the time of nomination for issuance of identity card to them.
8. The certificate of academic arrear shall be issued by the Controller of Examinations of the college or a teacher authorized by the Principal for the purpose. Such certificates shall be verified by the Controller of Examinations of the University after the publication of election result.

Such certificates in respect of the students of University Departments shall be issued by the Controller of Examinations of the University.

9. Any nomination paper will be declared invalid :
 - (i) If the name of Proposer or Secunder is not mentioned in the voter list of the faculty / college.
 - (ii) If any member proposed or seconded (taken together) more than one candidate for the post of President, Vice-President, Secretary, Treasurer and Joint Secretary and proposes or seconds more than the number of representatives fixed by the Election Officers on the post of representatives.
 - (iii) If any information furnished in the nomination paper is found incorrect / misleading.
 - (iv) In case of any overwriting in nomination paper.

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- (v) If the candidate does not fulfill the criteria laid down in clause 14 of the Statute for Student's Union Election.
- (vi) If documents related to Article 16 B is not enclosed with the nomination paper.
10. The Election Officer shall scrutinise the nomination papers with the help of at least two teachers of the college / faculty and if any nomination paper is declared invalid, the reason must be assigned in writing. The decision of the Election Officer shall be final. However the candidate may appeal against the decision before Grievance Redressal Cell in accordance with the provisions provided in the statute.
11. There would be separate ballot papers in different colours for different posts.
12. The voters are required to put a cross mark **(X)** against a candidate's name in the ballot paper whom they want to vote.
13. Before the start of the polling, the ballot boxes would be sealed by the Presiding Officer in the presence of the candidates or their representatives duly authorized by the candidates. The candidate or their representative who are present at that time will put their signature on a Declaration Proforma and Seal paper made available by the Presiding officer and every time when new ballot box is used, the same process will be followed.
14. At Polling Booth / Counting centers, the candidate or their representatives duly authorized by the candidates may remain present during polling / counting of votes. The candidates or their representatives, as the case may be, will have to contact the Election Officer at least three days prior to the date of counting of votes for taking proper identity card. Only one person (either the

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candidate or his / her representative) is allowed to remain present at the time of polling or counting of votes.

15. At the polling booth, the candidate or representative may remain present with the Presiding or Polling Officers in a manner that the confidentiality of polling and smooth conduct of polling remains maintained.
16. After the polling is concluded, the Polling Officer will seal all the used ballot boxes separately and hand them over to the Election Officer for counting process.
17. The Election Officers will make proper arrangements of counting. The counting-Incharge would be overall responsible for counting of the votes.
18. At the Counting Centers, the arrangements will be so made that only persons involved in counting will count the votes. The candidates or their representatives can visit the place and process only from a distance of two meters.
19. The Ballot Papers shall be declared invalid :
 - (i) If the signature of Election Officer or the Teacher Representative is found absent on it.
 - (ii) If the vote has been casted for more than on candidate on the same ballot paper for the post of President, Vice-President, Secretary, Treasurer and Joint Secretary.
 - (iii) If the vote has been casted for more than the number of representatives fixed by Election Officers for the post of representatives.
 - (iv) If the (X) mark has been put on other than the fixed space.
 - (v) If the (X) mark has been put in between the names of two candidates.

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- (vi) If the intention of voter has found ambiguous.
 - (vii) If the votes are polled by any other seal which is not provided by Election Officer.
 - (viii) If the ballot paper contains any mark other than (X).
20. The candidate getting the highest number of valid votes in his / her favour would be declared elected if there is one post. In case of two or more posts, the candidates, getting the higher votes in decreasing order in his / her favour equal to the vacancies would be declared elected.
21. The Code of Conduct issued by the University shall prevail strictly.

Asiradewa
Registrar 16.2.18